

COGENHOE & WHISTON PARISH COUNCIL

Clerk: Deborah Rush
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To members of the Council:

You are hereby summoned to attend the **Council Meeting** of Cogenhoe & Whiston Parish Council to be held on **Monday 6th January 2025 at Cogenhoe & Whiston Village Hall, York Avenue, Cogenhoe, Northants, NN7 1NB** for the purpose of transacting the following business;

Members of the public and press are invited to address the Council at its Open Forum from 7.30 – 7.45pm.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

A G E N D A

180.25 Open forum

181.25 To receive and accept apologies for absence.

Cllr Scott

182.25 To **receive** any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda.

(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)

To receive requests for dispensation – requests for dispensation must be made to the Proper Officer in writing.

183.25 To sign the minutes of the meeting held on 2nd December 2024.

184.25 Matters arising from previous minutes (for information only)

3585915	2 Church Street	<p>10.6.22 Footpath being obscured by vegetation.</p> <p>9.8.22 Unfortunately, action has not been taken by the landowner to rectify this matter. This will now be passed on to the Regulations department for further enforcement.</p> <p>State changed to: Investigating</p>
	Brafield Rd can't see road markings	<p>20.1.23</p> <p>Regarding the condition of road markings on this section of Brafield Road, we are pleased to confirm that a works order has been raised, to be carried out within the next six months. We will attend sooner rather than later if resources allow.</p>
18.11.23	Station Rd , near Glebe Rd	<p>Leg on VAS sign rusting</p> <p>Chased March 2024</p> <p>22.4.24 Investigation: Completed (Defect Found) - The area has been inspected and we hope for the work to be carried out within the next 28 days</p> <p>30.10.24 The area has been inspected and we hope for the work to be carried out within the next 28 days</p>
10.6.24 6091463	10 The Piece	<p>Overhanging vegetation</p> <p>14.6.24 As this is private vegetation we have sent a letter to the homeowner(s) asking them to cut this back. We will reinspect to ensure they have complied.</p> <p>31.10.24 the vegetation at this location is not currently meet the intervention criteria. We will continue to monitor the vegetation as part of our routine highway inspection schedule. Should you notice this issue worsening, please inform us by raising a new</p>
10.6.24 6091459	33 The Piece	<p>Overhanging vegetation</p> <p>14.6.24 As this is private vegetation we have sent a letter to the homeowner(s) asking them to cut this back. We will reinspect to ensure they have complied.</p> <p>6.10.24 This has been reported to colleagues in our Street Care Services Team who will arrange for the necessary works to be carried out.</p>
14.6.24 6107432	Station Rd	<p>Hedge is again overhanging the pavement with brambles sticking out, path is narrowed because of growth which means mobility scooter or pushchair cannot remain on path, it is a very busy road to have to step into.</p> <p>19.6.24</p> <p>We can confirm that the defects meet the investigatory level for repairs and work has been scheduled to resolve them. This should be completed within a 6 month time frame and please be assured that you will receive an update once repairs are concluded.</p> <p>I am escalating FMS-6107432 as the footpath is impassable. To suggest that it will take until 17/12/2024 for this to be fixed is inappropriate as it is proving to be a serious road safety issue. Many disabled residents use the path to access the village hall cafe and community groups in York Avenue.</p> <p>Posted by Councillor Stephen Clarke at 16:10, Wednesday 17 July 2024</p> <p>Investigation: Ongoing (Defect Found), Defect Repair: Not Started - We are currently awaiting a greens report.22.7.24</p> <p>12.9.24 WNC Highways Inspection Manual, the vegetation meets the criteria for a Priority 4 response. We will schedule vegetation clearance to be completed within 26 weeks. Our current average response time for a Priority 4 is 38 days.</p> <p>COMPLETED</p>

2.7.24 6180931	1 Bramley Close	Overgrown vegetation 9.7.24 We have contacted householder and ask to cut back within 14 days
2.7.24 6180960	Old Chapel to Piece junction	Hedge along this stretch of pavement is overgrown & brambles are catching clothing. As there is usually parked cars there is no way to step off the pavement to avoid them. 9.7.24 we have raised a works order to repair the defects that you have reported. These works will be undertaken within the next 28 days.
10.9.24	Plot next to 61 Station Rd Overgrown vegetation	A qualified Highways Inspector has assessed the location, and we are undertaking a landownership investigation and will update you shortly. State changed to: Investigating

185.25 Police Matters.

Crime Stats – October 2024 7 crimes

Crime On or near Mill Lane	Public order (1) Includes offences which cause fear, alarm or distress.	Awaiting court outcome
Crime On or near Manor House Gardens	Vehicle crime (1) Includes theft from or of a vehicle or interference with a vehicle.	Unable to prosecute suspect
Crime On or near The Piece	Vehicle crime (1) Includes theft from or of a vehicle or interference with a vehicle.	Investigation complete; no suspect identified
Crime On or near Watts Close	Violence and sexual offences (1) Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences.	Unable to prosecute suspect
Crime On or near Orchard Way	Other theft (1) Includes theft by an employee, blackmail and making off without payment.	Investigation complete; no suspect identified
Crime On or near Pippin Close	Violence and sexual offences (1) Includes offences against the person such as common assaults, Grievous Bodily Harm and sexual offences.	Unable to prosecute suspect

Crime On or near Sports/recreation Area	Other theft (1) Includes theft by an employee, blackmail and making off without payment.	Under investigation
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WNC contacted re removed bin KF26 (Ref REP192664) & new bin Station Rd, reply awaited.

Cllr Cunnington checking lights end Church Street – Mill Lane.

Cllr Scott providing contact details re solar light Piece path

186.25

To receive **update** from Unitary Councillor

187.25 **Chairman’s Report**

188.25 **Development & Planning**

188.1.25 **Applications Received**

Green Hill Solar Farm consultation

<https://greenhillsolar.co.uk/#have-your-say>

Comments by 19th December

Objection submitted to questionnaire based on resident’s comments at meeting.

188.2.25 **Applications Determined**

2024/4790/FULL 50 Orchard Way Cogenhoe NN7 1LZ

Erection of side dormers – APPROVED

<https://wnc.planning-register.co.uk/Planning/Display/2024/4790/FULL#undefined>

2024/4981/FULL 5 Bramley Close, Cogenhoe, NN7 1LY

2 storey rear / side extension - APPROVED

<https://wnc.planning-register.co.uk/Planning/Display/2024/4981/FULL#undefined>

189.25 **Financial matters**

Parish Council

189.1.25 Income Received

27.11.24	TFR	from Vhall		credit card	£	87.94
18.12.24	TFR	from comm outreach		credit card	£	132.11
18.12.24	TFR	from Vhopper		credit card	£	124.49
					£	344.54

Reserve account £900 cashflow loan repaid from Village Hopper.

189.2.25 Expenditure

Payment schedule 6.1.25							
Parish Council						VAT	Payable under power
29.11.24				wages	£	1,304.64	Localism Act 2011 ss1-8
29.11.24	491615071	FPA		payroll cost Aug-Nov	£	120.00	Localism Act 2011 ss1-8
30.11.24		Unity Trust		bank charges	£	7.50	Localism Act 2011 ss1-8
2.12.24	DDR	Lloyds Bank commercial card		credit card	£	698.25	Localism Act 2011 ss1-8
3.12.24	142555727	Stoke Goldington Xmas trees		xmas tree	£	95.00	Localism Act 2011 ss1-8
4.12.24	289046620	HMRC		PAYE	£	607.05	Localism Act 2011 ss1-8
10.12.24	DDR	O2		mobile phone	£	74.28	Localism Act 2011 ss1-8
					£	2,906.72	

The balance in the Current Account stands at £6,560.51 (assuming all cheques presented).

The Business premium account balance stands at £18692.54

189.3.25 To **approve** expenditure as listed

For credit card expenditure see Appendix 2

189.4.25 To **approve bank reconciliation** Parish Council 18.12.24 (appendix 1)

Village Hopper

189.5.25 Income Received – Village Hopper

27.11.24	BSOG	£861.15
29.11.25	Elavon MS	£226.00
29.11.24	Cash fares (195)	£194.00
3.12.24	NNC contract Nov-Jan	£7,448.00
6.12.24	Elavon MS	£338.57
4.12.24	BFCG Dec & back date	£7,521.10
10.12.24	WNC Concessionary fares Nov	£2,138.52
10.12.24	NNC Concessionary fares Nov	£2,438.78
11.12.24	Cash fares (196)	£336.00
11.12.24	HMRC VAT refund	£1,009.87
13.12.24	Elavon MS	£330.00
12.12.24	NEST refund	£6.30
17.12.24	BSOG	£1,908.25
19.12.24	Elavon MS	£314.00
		£25,070.54

(Numbers in brackets refer to credit slip number)

189.6.25 Expenditure – Village Hopper

Vhopper	6.1.25					VAT	
29.11.24				wages	£7,625.06		Localism Act 2011 ss1-8
29.11.24	DDR		Enterprise	lease	£1,893.86	£315.65	Localism Act 2011 ss1-8
29.11.24	DDR		Enterprise	lease	£275.99		Localism Act 2011 ss1-8
30.11.24			Unity Trust	bank charges	£15.15		Localism Act 2011 ss1-8
3.12.24		29378396		medical report	£145.00		Localism Act 2011 ss1-8
4.12.24		917281736	HMRC	PAYE	£1,704.82		Localism Act 2011 ss1-8
4.12.24		871744576	Tixiom	ticket machine	£96.00	£16.00	Localism Act 2011 ss1-8
11.12.24		DDR	Fuel Genie	fuel card	£2,590.25	£431.65	Localism Act 2011 ss1-8
11.12.24		DDR	Gauntlet group	insurance	£548.73		Localism Act 2011 ss1-8
12.12.24		866350335	Dawson group	lease	£1,218.88	£203.15	Localism Act 2011 ss1-8
17.12.24		409973819	CC Michie	bulb	£16.69		Localism Act 2011 ss1-8
18.12.24	TFR		PC	re credit card	£124.29	£4.15	Localism Act 2011 ss1-8
					£16,254.72		

The balance in the Current Account stands at £8,124.48 (assuming all cheques presented).
£900 cash flow transfer made from reserves, repaid.

189.7.25 To **approve** expenditure as listed

189.8.25 To **approve** bank reconciliation Village Hopper account, 19.12.24 (appendix 3)

Community Outreach (including youth club)

189.9.25 Income Received – Community Outreach

Bank

20.11.24	GUAG fees (24)	£90.00
20.11.24	From PC bulbs	£200.00
26.11.24	Community Lunch	£14.00
26.11.24	xmas lunch	£30.00
26.11.24	Trip	£15.00
25.11.24	Bulbs Church xmas fair	£28.00
28.11.24	Comm lunch 2/12	£14.00
29.11.24	Various (25)	£418.20
30.11.24	Xmas lunches	£70.00
2.12.24	GUAG (27)	£66.00
2.12.24	Comm lunch 6/1	£14.00
3.12.24	Lunch 2/12/24 (27)	£126.00
6.12.24	Lunch 6/1	£14.00
9.12.24	Bulb sales	£14.00
11.12.24	Cinema & refreshments(27)	£85.00
11.12.24	Gordon commout	£68.00
16.12.24	Xmas lunch less entertainer(28)	£315.00
16.12.24	FMN Xmas lunch(28)	£130.00
		£1,711.20

(Numbers in brackets refer to credit slip number)

Cash

20.11.24	Singing & Bar games	£24.00
25.11.24	FMN donations	£13.00
27.11.24	Card games	£7.00
4.12.24	Singing 4 Fun	£10.00
9.12.24	FMN Donations	£28.00
11.12.24	Craft club	£31.00
16.12.24	Xmas raffle	£86.10
16.12.24	Chatty café quiz	£7.00
		£206.10

189.10.25 Expenditure – Community outreach

bank

Payment schedule 6.1.25							
Community outreach						VAT	
26.11.24	203482398	T Newell	singing 4 Fun Nov	£	100.00		Localism Act 2011 ss1-8
29.11.24	360249604		wages	£	384.00		Localism Act 2011 ss1-8
30.11.24		Unity Trust	bank charges	£	9.90		Localism Act 2011 ss1-8
4.12.24	870410471	Northants Village Cinema	Film Dec	£	190.00		Localism Act 2011 ss1-8
11.12.24	988797420	NAYC	membership	£	48.00		Localism Act 2011 ss1-8
16.12.24	TFR	PC re credit card		£	132.11	£ 15.28	Localism Act 2011 ss1-8
16.12.24	TFR	Vhall re House of Mystery	18/11, 21/11,2/12,13/12,16/	£	1,150.41		Localism Act 2011 ss1-8
				£	2,014.42		

Cash

20.11.24	Yclub & Chatty café exp	£19.68
25.11.24	Equip & xmas & refreshments	£38.14
2.12.24	wages lunch 2.12.24 (68)	£24.00
2.12.24	Refreshments craft club	£4.50
11.12.24	Xmas raffle hamper	£14.52
11.12.24	Various	£20.21
11.12.24	Craft supplies	£5.00
12.12.24	Yclub snack	£6.89
		£132.94

(Numbers relate to receipt number)

189.11.25 To **approve** expenditure as listed

189.12.25 To **approve bank reconciliation** Community outreach 18.12.24 (appendix 4)

The balance in the Current Account stands at £4,569.35 (assuming all cheques presented).

The cash balance stands at £158.82

Allotments

189.13.25 Income Received – Allotments

29.11.24	Deposit & fees 16b (4)	£37.50
9.12.24	Xmas social fees	£45.50
		£83.00

(Numbers in brackets refer to credit slip number)

189.14.25 Expenditure – Allotments

Payment schedule 6.1.25					
Allotments				VAT	
30.11.24		Bank charges		£6.45	Localism Act 2011 ss1-8
3.12.24	134397952	Kent Refund deposit 16b		£25.00	Localism Act 2011 ss1-8
17.12.24		Xmas buffet		£110.50	Localism Act 2011 ss1-8
				£141.95	

The balance in the Current Account stands at £2,075.74 (assuming all cheques presented).
Restricted deposits £1000

189.15.25 To **approve** expenditure as listed

189.16.25 To **approve bank reconciliation** Allotments 21.11.24 (Appendix 5).

190.25 To **approve** precept demand for year 2025/2026 (budget approved at last meeting)

Tax base confirmed as 593.8, increase of 2.

BAND "D" FOR EVERY £100 PRECEPT 2025/26 0.17p

It is **proposed** that a precept of £39,300.00 be demanded for year 2025/2026.

191.25 Village Hall & Playing Fields Committee Update (parish council sole management trustee)

Draft Minutes from meeting held on 9th December 2024

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/village-hall-committee-meeting-9th-december-2024-draft-minutes.pdf?v=1734455459>

Next meeting Wednesday 19th February 2025

192.25 Pocket Park Committee

Draft Minutes from the meeting held on the 20th November 2024

<https://www.cogenhoeandwhiston-pc.gov.uk/uploads/20th-november-2024-draft-minutes.pdf?v=1732623223>

Next meeting Wednesday 15th January 2025

Update Cllr Cunnington

193.25 To receive **update** from Cllr Cunnington re **website**.

-To receive usage figures for December

194.25 **Community Outreach**

-Community Christmas lunch Friday 13/12/24 – 46 attendees very successful

-FMN Christmas lunch Monday 16/12/24 – 19 attendees, visit from school choir

-Youth Club

Agreement for 2025 signed and returned.

Update Cllr Bailey NAYC awards evening, asked to write article for NCALC update.

195.25 **Ironstones Allotment gardens**

-Christmas social Monday 16th December 2024 – 20 attendees

Water pipe, update Cllr Wootton from his contacts

196.25 **Speeding mitigation measures / Highways matters**

-20mph signs,

Highways advised they would not provide anymore but could be purchased at cost of £8.40 each. Order placed for 4 more – now received & given to Cllr Holland

Report from Cllr Holland 20's Plenty webinar.

-Cllr Biggs data from Station Rd leaving village

197.25 **Village Hopper**

Couple of maintenance issues but all sorted.

Busiest day to date 11.12.24 130 passengers

£3 fare cap scheme registered for and approved.

198.25 **Elections 2025** (notes circulated with draft minutes after last meeting)

-To consider communication budget, working party, costs & encouraging candidacy.

199.25 **Memorial Whiston**

See appendix 6 for photograph, to consider future maintenance / upkeep.

200.25 To consider and respond to the **government's consultation on strengthening the standards and conduct framework for local authorities in England**

https://www.gov.uk/government/consultations/strengthening-the-standards-and-conduct-framework-for-local-authorities-in-england?utm_source=Friday+mini+eUpdate+-+20%2F12%2F24&utm_medium=Email

201.25 **Matters raised by other councillors for inclusion on agenda**

202.25 **Correspondence Received (in addition to listed above)**

Email Tree work various trees that are overhanging telephone wires

203.25 **Correspondence issued**

Listed under individual items

204.25 **Meeting Closed & date of Next Meeting**

Pocket Park Committee 15.1.25

Full Council 3.2.25

Village Hall Committee 19.2.25



Deborah Rush

Parish Clerk 30.12.24

Appendix 1

Cogenhoe & Whiston PC		18.12.24		
Bank Reconciliation				
Total receipts (including from reserves)				£44,521.75
less				
Total payments from reserves				£50,220.03 £2,200.00
Plus opening balances		CA	£11,921.84	
		Reserves	£20,610.38	£32,532.22
				£24,633.94
Bank accounts				
Current AC				£5,941.40
plus				
Business Prem AC				£18,692.54
				£24,633.94
Plus credits not yet showing				
Less unrepresented cheques				
				£24,633.94

Appendix 2

Nov-24		PC	VAT	Hopper	VAT	Comm O	VAT	Allotments	VAT	Vhall	VAT	VAT Number
	Milk & More	£12.50				£12.50						
17.10.24	De-icer	£19.51		£16.26	£3.25							275873554
18.10.24	Stamps	£13.20	£13.20									
22.10.24	Vhall Licence	£190.00								£190.00		
22.10.24	Youth club craft materials	£9.89				£8.24	£1.65					305634227
23.10.24	Staff badge	£5.39		£4.49	£0.90							305634227
23.1.24	Uber taxis	£49.92		£49.92								
24.10.24	Thank you presents Yclub	£5.75				£4.79	£0.96					388269635
24.10.24	Thank you presents Yclub	£11.45				£9.54	£1.91					305634227
25.10.24	Tent pegs poppy display	£3.96	£3.30	£0.66								305634227
25.10.24	Net poppy display	£7.91	£6.59	£1.32								450181228
25.10.24	FMN craft materials	£4.98				£4.15	£0.83					305634227
29.10.24	Uber taxis	£18.77			£18.77							
30.10.24	Comm Outreach resources	£29.99				£24.99	£5.00					727255821
31.10.24	DVSA timetable amendment cost	£13.00			£13.00							
5.11.24	Comm Outreach resources	£9.99				£8.32	£1.67					727255821
6.11.24	FMN craft materials	£5.59				£4.66	£0.93					305634227
6.11.24	Ink	£17.16	£14.30	£2.86								133152453
6.11.24	WiFi extender	£119.67								£99.72	£19.95	727255821
7.11.24	Comm Outreach resources	£13.99				£11.66	£2.33					727255821
8.11.24	Supplies Vhall & CommOut	£98.93				£14.98				£69.96	£13.99	220430231
8.11.24	NAYC tickets	£13.00				£13.00						
13.11.24	Reach app vhopper	£6.99			£6.99							
13.11.24	Uber taxis	£10.71			£10.71							
18.11.24	Monthly fees	£6.00	£6.00									
		£698.25	£43.39	£4.84	£120.14	£4.15	£116.83	£15.28		£359.68	£33.94	£698.25
				£48.23		£124.29		£132.11				

Appendix 3

Cogenhoe & Whiston PC	Village Hopper	19.12.24	
Bank Reconciliation			
Total receipts			£107,473.29
From PC			
Total payments			£104,071.34
Plus opening balances			£4,722.53
			£8,124.48
Bank accounts			
Current AC			£8,124.48
Plus credits not yet showing			
Less unrepresented pymts			
			£8,124.48

Appendix 4

Cogenhoe & Whiston PC Community Outreach			
18.12.24			
Bank Reconciliation			
Total receipts			£15,532.17
less			
Total payments			£14,283.51
Plus opening balances			£3,320.69
			£4,569.35
Bank accounts			
Current AC			£4,569.35
Plus credits not yet showing			
Less unrepresented cheques			
			£4,569.35

Appendix 5

Cogenhoe & Whiston PC Allotments			
18.12.24			
Bank Reconciliation			
Total receipts			£13,193.58
less			
Total payments			£11,117.84
Plus opening balances			
			£2,075.74
Bank accounts			
Current AC			£2,075.74
Plus credits not yet showing			
Less unrepresented cheques			
			£2,075.74

Appendix 6

